Agenda

8.30- 8.45 am	**Arrival and Registration**
8.45 – 9.00 am	**Introduction** ***The expected role of Audit Committees***
9.00 – 10.30	**Getting clear financial information** ***To guarantee reliability and quality of reporting to third parties***
10.30 – 10.45	Coffee Break
10.45 -11.45	**Challenging risk management, internal audit and compliance functions?** ***To effectively oversight the internal control environment***
11.45 – 12.15	**Interacting with other corporate governance bodies**
12.15 12.30	**Questions & Answers Session**
Speaker	Anne-Sophie Minaldo – KPMG Luxembourg Director *Internal Audit, Regulatory and Compliance Services*

Dear Madam, Dear Sir,

The Luxembourg Institute of Directors (" ILA "), in close cooperation with KPMG Luxembourg, has the pleasure to announce a course on

Effective Audit Committees

How to structure the Reporting Package
to ensure efficient decision making process ?

to be held on **14 December 2011** from 8.30 am to 12.30 am at:

Chambre de Commerce
7, rue Alcide de Gasperi,
L - 1615 Luxembourg

The relationship between external auditors and audit committees is very much under the spotlight at the current time, but little has been written about what audit should expect to see from management, when they should see it and how it might best be communicated.

The course will introduce some practical guidance as to the type of reporting to be produced by Management, the level of detail, the most appropriate communication means to be used.

Please confirm your attendance by December 9, 2011 to:

Cristina Sampaio
c.sampaio@ila.lu
Tel: +352 26 00 21 488

The conference will be held in English and will be charged per person EUR 160 for ILA members and EUR 200 for non-members.

Institut Luxembourgeois
des Administrateurs

KPMG